



JOB TITLE | Data Quality Officer (internship)

JOB REFERENCE | JD_DQO_CAR_2022

LOCATION | Remote

REPORTING TO | Head of Regional Operations – East Africa

KEY RELATIONSHIPS | Somalia Field Team, Yemen Field Team, Analytics Unit

WAGE | £15 /hr up to 20hrs per week

POSITION SUMMARY | Conflict Armament Research (CAR) is searching for a part time contractor to fulfil the role of Data Quality Officer to perform data quality checks on new and existing data within the context of CAR's Horn of Africa (HoA) Operations.

CAR regularly conducts surveys of illicit weapon markets in the areas in which it operates. Surveys are generally conducted, and data gathered, via in-country Local Data Collector (LDC) networks.

This role will require the meticulous review of large volumes of data, and the rapid acquisition of detailed technical knowledge to facilitate the accurate identification and classification of weapon systems that are prevalent to the region.

The position would be ideal for a post-graduate qualitative research student, enrolled in a conflict-related field of study, looking to gain industry-relevant experience and detailed technical knowledge in the disarmament, peace, and security sector.

BACKGROUND | Conflict Armament Research conducts field operations to generate concrete data on the origins of weapons used in armed conflicts. We do this to inform and support effective weapon management and control, globally.

Founded in 2011, CAR exists to bring scientific rigour to understanding and addressing illicit weapon supplies. The organisation provides national governments, and regional and international bodies, with the information required to disrupt illicit supplies of conventional arms and improvised weapons.

CAR's approach recognises that the most effective way to determine the origins of diverted weapons is to observe and document them first-hand on the battlefield. Deploying alongside national defence and security forces, CAR field investigation teams recover unique, traceable information from weapons, ammunition, and related materiel, and with the cooperation of exporters and their governments, traces each item's chain of custody—from the place of manufacture to the point of diversion and recovery.

By aggregating data on thousands of traced items, CAR provides a dynamic, global picture of lawful arms supply chains and where weaknesses in these chains permit diversion to unauthorised users.

RESPONSIBILITIES | CAR is now looking for a remote-based part-time contractor to manage CAR's data flow of illicit materiel documented in its Horn of Africa Operations, who will:

- Perform quality control checks on new data received from CAR's network of LDCs in the HoA.
- Clean and organise CAR's existing HoA dataset.
- Acquire the requisite level of knowledge and weapon recognition skills to allow for the accurate and timely classification of data.

PERSONAL SPECIFICATION | It is essential to demonstrate:

- Enrolment in a conflict-related post-graduate degree programme.
- Demonstrated interest in understanding or studying the illicit arms trade.
- Motivation to acquire and apply intricate weapon recognition knowledge.
- The ability to work diligently and accurately on careful data entry tasks.
- Fluent written and spoken English.

It is strongly desirable to demonstrate:

- Detailed understanding of conflict dynamics in the Horn of Africa Region.
- Experience working in, or on, conflict-relevant issues in the HoA.
- Experience working with careful eye for detail in tasks that demand high accuracy.
- A pre-existing technical knowledge of small arms, particularly AK pattern weapon systems.
- Advanced proficiency in MS Excel, Power BI, or similar.
- Proficiency in data visualisation and analytics tools (such as ArcGIS Storymaps, dashboards, and Insights tools).

EMPLOYMENT TERMS |

Duration: 12 months

Contract: Fixed term, part-time, internship, up to 20hrs per week

Remuneration: £15 /h (or local currency equivalent)

EQUALITY, DIVERSITY, AND INCLUSIVITY | Our goal is to be a diverse workforce that is representative, at all job levels. We are undergoing a process of change to ensure we as an organisation are committed to creating an environment of mutual respect; one where equal employment opportunities are available to applicants and teammates of all backgrounds and protected characteristics. At CAR we believe that diversity and inclusion is critical to our success as a global organisation. As such, we aim to recruit, develop, and retain the most talented people from a diverse candidate pool.

APPLICATION PROCESS |

To apply: Please email your CV and a cover letter detailing how you meet the above criteria to recruitment@conflictarm.com, citing the reference number in the subject line.

Deadline: 23:59 (GMT+1) 21st August 2022

Interviews: End of August 2022

Starting date: 5 September 2022

Only shortlisted candidates will be contacted.