



# CONFLICT ARMAMENT RESEARCH

## Systems and Analytics Division

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<b>Document Name:</b>	Service Contract Notice
<b>Tender Name:</b>	Data Management Solution (DMS)
<b>Project Title:</b>	Provision of a secure data management solution to host geospatial information on conventional and unconventional weapons, ammunition and related materiel.
<b>Tender Code:</b>	CAR_iTrace III_2018_001_DMS
<b>Tender Dossier:</b>	<a href="http://www.conflictarm.com/vacancies/">http://www.conflictarm.com/vacancies/</a>

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## OVERVIEW

### 1. Procedure

Competitive negotiated procedure (details in document '1.2\_CFT\_Instructions\_DMS')

### 2. Programme title

Data Management Solution (DMS)

### 3. Contracting Authority

Conflict Armament Research (CAR)

## CONTRACT SPECIFICATION

### 4. Nature of contract

Global price

### 5. Contract description

The Contracting Authority is issuing two parallel Calls for Tenders: 1) a data management solution and; 2) a data visualisation and analytics solution. While the calls for these two solutions do not explicitly overlap, the Contracting Authority views them as fundamental parts of a singular tool to support its ability to combat the trafficking of weapons and related materiel into conflict-affected regions around the world. It is a priority that both of the solutions integrate effectively.

The overall objective of this procurement is to:

1. Acquire a data management solution;
2. Migrate data from legacy system;

15 January 2016

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3. Receive training on the solution;
4. Receive advisory services on the Contracting Authority's data model; and
5. Integrate the data management solution with a data visualisation and analytics solution.

**6. Number and titles of lots**

N/A

**7. Maximum budget**

EUR 150,000

## **CONDITIONS OF PARTICIPATION**

**8. Eligibility**

Participation is open to all individuals, companies, and organisations who can submit a suitably competitive tender that meets all defined criteria.

**9. Number of tenders**

No more than one tender can be submitted by any tenderer. If a tenderer submits more than one tender, all tenders from that tenderer will be excluded.

**10. Grounds for exclusion**

As part of the tender, tenderers must submit a signed declaration, included in the tender form, confirming that they are not in any of the exclusion categories listed in Section 2.3.3. of the Practical Guide (see document '2.2\_Declaration\_Honour\_DMS').

**11. Sub-contracting**

Subcontracting is allowed. If the tenderer intends to subcontract one or more parts of the contracted services, this must be clearly stated in the Organisation and Methodology form (document '2.6\_Organisation\_and\_Methodology\_DMS') and the Tender submission form (document '2.3\_Tenderform\_DMS').

## **PROVISIONAL TIMETABLE**

**12. Provision commencement date of the contract**

14 December 2018

**13. Duration**

12 months

# SELECTION AND AWARD CRITERIA

## 14. Selection criteria

The following selection criteria will be applied. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole, if not specified otherwise. The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors.

- A) *Economic and financial capacity of the tenderer (based on item 3 of the tender submission form):* In the case of a tenderer being a public body, equivalent information should be provided. The reference period will be the last three years for which year-end accounts are available.
- B) *Professional capacity of the tenderer (based on items 4 of the tender submission form):* The reference period will be the three years prior to the submission deadline.
- C) *Technical capacity of the candidate (based on items 5 and 6 of the tender submission form):*  
The reference period which will be taken into account will be the last three years from submission deadline.

Individuals, companies, and organisations may rely on the capacities of other entities regardless of the legal relationship it has with them. The Leader must provide to the Contracting Authority assurances from the other entities that they can commit resources necessary for the performance of the contract. Such entities must respect the same rules of eligibility and must fulfil the same relevant selection criteria as the Leader. With regard to technical and professional criteria, the Leader may only rely on the capacities of other entities where the latter will perform the works or services for which these capacities are required. With regard to economic and financial criteria, the entities upon whose capacity the tenderer relies, become jointly and severally liable for the performance of the contract.

## 15. Award criteria

Best price-quality ratio.

# TENDERING

## 16. Deadline for receipt of tenders

The deadline for receipt of tenders is specified in point 8 of the Instruction to Tenderers.

## 17. Tender format and details to be provided

Instructions for tender submissions are specified in point 4 of the Instruction to Tenderers.

## 18. How tenders may be submitted

Tenders must be submitted in English exclusively to the Contracting Authority, using the means specified in point 8 of the Instructions to Tenderers.

Tenders submitted by any other means will not be considered.

By submitting a tender, tenderers accept to receive notification of the outcome of the procedure by electronic means.

#### **19. Alteration or withdrawal of tenders.**

Tenderers may alter or withdraw their tenders by written notification prior to the deadline for submission of tenders. No tender may be altered after this deadline.

Any such notification of alteration or withdrawal shall be prepared and submitted in accordance with point 8 of the Instructions to Tenderers.

#### **20. Operational language**

All written communications for this tender procedure and contract must be in English.