



JOB TITLE | Junior C-IED Specialist

LOCATION | London, Brussels, or remote-based.

REPORTING TO | Head of Technical Support – C-IED Unit

KEY RELATIONSHIPS | Director of Operations; Heads of Regional Operations; Field Investigators; Head of Tracing Operations

SALARY | £50-75,000, or local currency equivalent, according to experience

CONFLICT ARMAMENT RESEARCH | CAR is the world's only organisation to specialise in tracking the supply of weapons into conflict-affected areas and fragile states. CAR is, moreover, the only UK-based organisation to focus exclusively on weapon management and control.

CAR generates information that is otherwise unavailable. CAR specialises in tracking the illicit supply of conventional weapons, ammunition, and related materiel into armed conflicts. CAR partners with governments, international, regional, and non-governmental organisations to conduct in-field investigations. By documenting weapons *in situ*, CAR provides policy makers with the dynamic and quantifiable information required to understand weapon transfers in detail and, thereby, develop effective, evidence-based arms control policy.

CAR investigates to understand, to support, and ultimately, provide tools for change. CAR provides dynamic, quantified data necessary to generate effective weapon management and control policy. CAR is committed to working towards understanding the landscape of illicit weapon flows and to mitigating the supply of conventional arms to unauthorised users, including insurgent and terrorist forces.

PURPOSE | To support CAR's C-IED and field documentation operations.

RESPONSIBILITIES | In support of CAR's field teams, the Junior C-IED Specialist will be deployed on field missions to conflict, post-conflict, and hostile environments to document recovered military materiel. Responsibilities include:

- Conduct 6-8 field documentation missions a year;
- Provide on-the-ground C-IED expertise and support;
- Establish relationships with key interlocutors;
- Support on-the-ground logistics of field investigations, including access, transport, accommodation and personnel;
- Conduct field evidence documentation;
- Assist senior staff on weapon technical intelligence and C-IED support;
- Present findings to various stakeholders, including donors;
- Populate the iTrace website and Dfuze database;
- Draft field mission reports;

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- Support drafting of outputs for each field mission, including publications;
- Support reporting activities;
- Report field activity in staff meetings;
- Support CAR's Head of Tracing on documented weapons and ammunition;
- Support team Heads/Leads in the drafting of confidential and non-confidential publications.

PERSONAL SPECIFICATION |

Experience:

- Demonstrate a minimum of 5 years field work in developing countries and hostile environments;
- Military training in, and practical knowledge of C-IED operations;
- Working in IED contaminated environments;
- Establishing working relationships with security and political authorities at local, national, and regional levels;
- Presenting, facilitating, training, and capacity building would be an advantage;
- Working with team members in difficult and physically strenuous circumstances.

Knowledge:

- Technical knowledge of common IED tactics, techniques, and procedures;
- Technical capacity to identify IED engineering techniques. Similar abilities to identify various makes of weapons and ammunition is an advantage;
- Understanding of regional and international disarmament mechanisms, peace and security systems, as well as familiarity with UN Peacekeeping Missions, arms embargoes, regional organisations, and civil society organisations;
- Knowledge in the fields of conflict drivers, stabilisation, DDR, and terrorism/extremism would be an advantage.

Skills/Qualifications:

- Post graduate degree in international relations, conflict/peace studies, investigative journalism, or a similar discipline, is an advantage;
- Rigorous analytical skills, a keen eye for detail, experience in exhaustive research, and a proven ability to write papers, briefings, and reports;
- Fluency in written and spoken English is essential, spoken Arabic is a distinct advantage.
- IT competency in standard Microsoft Office applications and experience in maintaining databases is an advantage.

Other:

- Willingness to travel overseas, to hostile environments, typically for 1-3 weeks at a time regularly throughout the year, often at short notice;
- Can be trusted to work remotely without constant direct oversight;



- The ability to show initiative and solve complex (often sensitive) problems, in high intensity, potentially hostile, environments.

EMPLOYMENT TERMS |

Probation: Three months.

Duration: One year, with the possibility of extension.

Holidays: 30 days per year (Jan to Dec) in addition to all statutory holidays in your country of residence.

Hours: The standard working week is 40 hours, but on some occasions, particularly whilst in the field, staff will be required to work longer days and through weekends.

APPLICATION PROCESS |

To apply: Please email your CV and a cover letter detailing how you meet the above criteria to admin@conflictarm.com

Deadline: 20 April 2018

Starting date: 1 June 2018